

January 2010

February 2010

March 2010

Unarmed Security Officer (Ph. I & II)

Prerequisite: You must be 18 years of age or older to become a security officer.

Jan 11 - 15 6:00 p.m. - 10:00 p.m. Classroom
Jan 18 - 22 6:00 p.m. - 10:00 p.m. Classroom
Tuition: \$120.00 40 hours **Books:** Included

Prevention of Workplace Violence: Pt. 1

Current court cases and recent changes in Federal law have expanded the definition of workplace violence. This course will explain these new and often misunderstood guidelines as well as the liabilities involved, and how to avoid legal ramifications. Included are examples of workplace violence and acceptable business protocols to deter the problem from happening at your workplace.

Jan 23 8:00 a.m. - 12:00 p.m. Classroom
Tuition: \$60.00 4 hours **Materials:** Included

Collection & Preservation of Evidence

Tuition & Fees: \$60.00 **Class hours:** 4 **Materials:** Incl.

The success or failure of any court action usually depends upon the evidence that is presented in support or denial of the issues under litigation. Unquestionably, it is in the courtroom where the investigator meets the real challenges of his/her efforts. What establishes the true value of a private investigator is the ability to distinguish admissibility, relevance, materiality, weight and competence of the evidence - as well as that of the opposing party. This course is designed to provide the private investigator with:

- * An understanding of the three major classifications of evidence.
 - * Familiarization with the Rules of Evidence.
 - * Procedures for identifying, collecting and preserving evidence.
 - * How to screen out incompetent evidence.
 - * A thorough understanding of Chain of Custody.
- Jan 30 8:00 a.m. - 4:00p.m. Classroom

NOTE: CE CREDIT for private investigators has changed from 8 to 16 hours to renew private investigator license. Eight hours are required to renew security guard license.

Private Investigator (Ph. III)

Phase III includes your responsibilities to the client, law of private investigations, fair credit reporting laws, investigative and surveillance procedures, and locating and communicating information. Five hours has been added to the State-mandated curriculum for real practical training.

Feb 8 - 12 6:00 p.m. - 10:00 p.m. Classroom
Feb 15 - 19 6:00 p.m. - 10:00 p.m. Classroom
Tuition: \$130.00 40 hours **Books:** Included

Successful Surveillance

Tuition & Fees: \$60.00 **Class Hours:** 4 **Materials:** Incl.

Whether for insurance fraud or a wayward spouse, surveillance occupies a large part of the investigator's time. This course will include four hours of classroom instruction in the theory and fundamentals of surveillance - fixed, foot and vehicular. Areas to be covered include tools of the trade, fixed surveillance and stakeouts, foot and automobile surveillance, covertness - the Do's & Don'ts of successful surveillance and What to do when you're "burned".

Feb 20 8:00a.m. - 4:00 p.m. Classroom

Armed Security - Firearms Training

Prerequisites: MMP1 test. Student provides firearm & ammunition.

Feb 25 - 28 8:00 a.m. - 5:00 p.m. Classroom/Range
Tuition: \$1,300.00 32 hrs **Book, safety equip incl**

North of Bricktown

Directions: From Bricktown(AT&T) Ballpark, drive north on Mickey Mantle to fifth light. Left is Harrison Avenue and right is 6th Street. Turn right and we're on the north side of the road.

Interviewing Techniques

Tuition & Fees: \$60.00 **Class hours:** 4 **Materials:** Incl.

- Interviews constitute the largest source of information on a case. The importance of technique cannot be overlooked since, throughout your career, much time will be spent interviewing and interrogating persons. This course is designed to inform the private investigator:
- * What constitutes a successful interview.
 - * Key traits of the effective interviewer.
 - * How to prepare for a successful interview.
 - * How to determine the best environment for an interview.
 - * General guidelines for conducting effective interviews.
 - * Of the various types of subjects and subject attitudes.

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March 15 - 19 6:00 p.m. - 10:00 p.m. Classroom
March 22 - 26 6:00 p.m. - 10:00 p.m. Classroom
Tuition: \$120.00 40 hours **Books:** Included

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www.americanpi.net/acad.htm